

PART 1

**STEP
1**

RECEIVE PERMIT RENEWAL APPLICATION

**STEP
2**

**LOCATE THE CODE IN THE UPPER RIGHT
HAND CORNER OF THE APPLICATION**

**STEP
3**

REGISTER FOR ACCOUNT

**STEP
4**

**WAIT FOR EMAIL VERIFICATION
*CHECK SPAM & JUNK FOLDERS**

**STEP
5**

CLICK LINK IN EMAIL

PART 2

Log In

Email Address

Password

Remember Me

Log In

[Forgot Password?](#)

Welcome back, Beth

[Review Permit Data](#)

[Review Permit Data and Pay Renewal](#)

[Request a Change to Permit Data](#)

[Pay Renewal](#)

[Add Additional Permit to Online Account](#)

[Log Out](#)

Pay Permit Fees

[Back to Account Menu](#)

Select a Permit:

Permit #99996

Base Renewal Cost: \$160.00

Usage Fees: \$485.00

Total Fee: \$645.00

Less \$10 discount for paying online

Amount to be charged today: \$635.00

Pay Permit Fees

[Back to Account Menu](#)

Permit #: 99996

Fee Amount: \$635.00

Please note: We currently can only accept Mastercard, Visa, and Discover for online payments.

For security reasons, it is important to make sure that the name and address you enter here match the billing address for your credit card.

First Name

Last Name

Billing Address

City

State

Zip Code

Credit Card Number

Expiration Date

CW (back of card)

Acknowledgement of Terms and Conditions

I (We) hereby acknowledge that the Great Sacandaga Lake is a river-regulating reservoir and that since its surface elevation varies according to the needs of the system of which it is a part, it is not always ideal for recreation. I (We) understand further that recreational use of the reservoir is secondary and subordinate to its regulatory function and must not, therefore, interfere with reservoir operations.

I (We) agree to comply with and be bound by all rules and regulations of the Board of the Hudson River - Black River Regulating District pertaining to access permits and with all terms and conditions of said permit, which rules and regulations and terms and conditions are made a part hereof and of the Permit Renewal notification, the same as if fully written out and set forth herein and therein.

I (We) further agree to HOLD HARMLESS the members of the Board of the Regulating District, the District, its officers and employees against any and all claims, damages or causes of action arising out of the use of such permit, and further agree to indemnify said Board, the District, its officers and employees for all such suits, orders or decrees and judgments entered therein, including the cost of defense of all such claims or suits brought on account of injury to person or property or loss of life sustained by the entry, use or occupation of District lands under the permit for the duration thereof and during the period subsequent thereto within the statutory period of commencing or filing such claims or suits in any competent jurisdiction.

I (We) understand that an access permit is simply written permission to use a segment of State land under Regulating District jurisdiction for access to the Lake; it is not a contract or lease and I (We) are not the owner of the access permit area; the Board reserves the right to determine the width of the access area to be granted; access permits are non-transferable and cannot be sold or otherwise conveyed by their holders; all access permits are issued at the discretion of the Board.

STEP

1

LOGIN

STEP

2

CLICK 'PAY RENEWAL'

STEP

3

SELECT A PERMIT &
CLICK 'RENEW PERMIT'

STEP

4

REVIEW CHARGES & CLICK
'PAY RENEWAL FEE FOR PERMIT #...'

STEP

5

ENTER CREDIT CARD
& BILLING INFORMATION

* ONLY MASTERCARD/VISA
BILLING ADDRESS MUST MATCH
CREDIT CARD STATEMENT

STEP

6

REVIEW TERMS
& CONDITIONS

STEP

7

CLICK 'PAY NOW'