

**ACCESS PERMIT CHANGE FORM -- GREAT SACANDAGA LAKE**



**Hudson River -  
Black River  
Regulating District**

**Return to Sacandaga Field Office with Payment & Legible .pdf or Hard Copy of Noted Required Documents:**  
 737 Bunker Hill Road  
 Mayfield, NY 12117  
[sacfo@hrbrdd.ny.gov](mailto:sacfo@hrbrdd.ny.gov) Fax:(518)661-5720 PH:(518)661-5535

Permit Number: \_\_\_\_\_

Existing Information on Access Permit:

Name(s): \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Requested Changes to Access Permit (if applicable):

Name(s): \_\_\_\_\_

\_\_\_\_\_

Mailing or  
Billing Address\*: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name changes on Access Permits require a \$50 fee and a legible .pdf or hard copy of the one of the following documents:

- Deed w/requested name to be placed on Access Permit
- Death Certificate
- Marriage Certificate
- Court Order
- Other

Check if requested:

New Sign: \$15

New Stake Out: One Line \$125 / Two Lines \$250

To See Full GSL Fee Schedule, Visit:

[https://hrbrdd.ny.gov/wp-content/uploads/2021/01/2021-Permit-Fee-Schedule\\_Revised.pdf](https://hrbrdd.ny.gov/wp-content/uploads/2021/01/2021-Permit-Fee-Schedule_Revised.pdf)

**\*Note:** address of eligible property cannot be changed.

Signature of Applicant(S)

x \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

x \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

**HRBRRD OFFICE USE ONLY**

Permit # \_\_\_\_\_ Tract # \_\_\_\_\_

Width of Strip \_\_\_\_\_ MBP# \_\_\_\_\_

date paid \_\_\_\_/\_\_\_\_/\_\_\_\_

amount paid \$ \_\_\_\_\_

\_\_\_\_ cash  
 \_\_\_\_ check  
 \_\_\_\_ CC

date project completed:

\_\_\_\_/\_\_\_\_/\_\_\_\_

name change  
docs rec'd \_\_\_\_\_

field sheet \_\_\_\_\_

sign made \_\_\_\_\_

date sign posted \_\_\_\_\_

small map \_\_\_\_\_

big map \_\_\_\_\_