

20-01-01

**RESOLUTION APPROVING ACCEPTANCE OF CREDIT AND DEBIT CARDS  
PRESENTED BY APPLICANTS FOR ACCESS PERMIT SYSTEM TRANSACTIONS**

**WHEREAS**, the Hudson River- Black River Regulating District Board has directed staff to seek and implement measures designed to improve customer service and efficiency by better utilizing available technology; and

**WHEREAS**, increasingly New York State agencies, public authorities and local governments are seeking to process financial transactions electronically; and

**WHEREAS**, New York State agencies, public authorities and local governments are authorized to accept payment by credit card or debit card through the Office of General Services (OGS) Procurement Services' Electronic Value Transfer (EVT) Program; and

**WHEREAS**, the Hudson River- Black River Regulating District has sought and received approval from the New York State Division of the Budget in May 2017 and subsequently from OGS in March 2019 to accept credit card and debit card payments via the EVT Program;

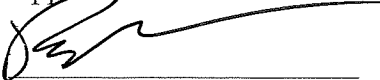
**NOW THEREFORE BE IT RESOLVED**, that the Hudson River- Black River Regulating District adopts the attached policy governing acceptance of payment for its access permit system via EVT; and

**BE IT FURTHER RESOLVED**, that "in-person" payment provided above, is specifically intended and designed only as an initial effort toward complete and full implementation of the EVT program to enable applicants to pay access permit transaction fees on-line; and

**BE IT FURTHER RESOLVED**, that, until such time as on-line payments are implemented, administrative staff shall provide bi-weekly progress reports to the Executive Director concerning all meetings, conferences, training, and other efforts toward the full and complete implementation of on-line payments; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect thirty days after formal approval by the Hudson River-Black River Regulating District Board.

Approved as to form:

  
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Robert P. Leslie  
General Counsel

Motion was made by Mr. Bird and seconded by Mr. Rosenthal that the Resolution be approved.

Present and Voting:

MEMBER

AYE

NOE

ABSTAIN

Mr. Finkle

X

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Mr. Hayes

X

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Mr. Rosenthal

X

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Mr. DeWitt

X

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Mr. Bird

X

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## ***HUDSON RIVER-BLACK RIVER REGULATING DISTRICT***

### ***ACCEPTANCE OF PAYMENT VIA CREDIT/DEBIT CARD***

The Hudson River- Black River Regulating District Board desires to implement measures designed to improve customer service and efficiency by better utilizing available technology. Increasingly, New York State agencies, public authorities and local governments process financial transactions electronically. New York State agencies, public authorities and local governments are authorized to accept payment by credit card or debit card through the Office of General Services (OGS) Procurement Services' Electronic Value Transfer (EVT) Program. In May 2017, the New York State Division of the Budget, and in March 2019, the New York State Office of General Services, approved the Regulating District's plan to accept credit card and debit card payments via the EVT Program.

The Hudson River- Black River Regulating District adopts the following policy governing acceptance of payment for its access permit system via EVT:

- Applicants for an access permit may present a credit or debit card issued by Visa, MasterCard or Discover to pay the fees associated with obtaining and maintaining access permits.
- Once the EVT system is implemented in the Spring of 2020, use of the system by applicants seeking to pay permit fees by credit or debit card will be limited to in-person payment at the Sacandaga Field Office.
- Administrative staff working at the Sacandaga Field Office, who have been duly trained in the procedures of accepting credit and debit card payments, are authorized to and shall:
  - initiate and process such transactions;
  - run batch reports totaling the number of transactions, dollar amount of such transactions and/or other related transactional information each business day;
  - enter such transactional data in the Hudson River-Black River Regulating District's access permit database;
  - not be authorized to enter any personally identifying or other sensitive credit or debit card data in the Hudson River-Black River Regulating District's access permit database, on Hudson River-Black River Regulating District computers, or on paper; and
  - review, record and reconcile electronic payment transactions on a monthly basis;
- The Regulating District, as part of its commitment to optimize the services it provides to those seeking access permits, shall not add the cost of the user fee associated with acceptance of credit and debit cards and use of related payment technology associated with the EVT program to the total permit fee paid by applicants.



20-02-01

**RESOLUTION TO AUTHORIZE THE ENGAGEMENT OF FISCAL ADVISORS & MARKETING, INC. IN CONNECTION TO THE ISSUANCE OF DEBT TO FINANCE CAPITAL PROJECTS**

**WHEREAS**, pursuant to the Regulating District's discretionary authority, the Chief Fiscal Officer has reached out to Fiscal Advisors & Marketing, Inc., a registered Municipal Advisor with the U.S. Securities & Exchange Commission and the Municipal Securities Rulemaking Board, in connection to the District's desire to explore issuing debt to cover the cost of certain capital projects at various locations in the Hudson River and Black River areas; and

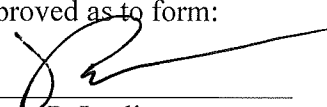
**WHEREAS**, the aforementioned projects, estimated to cost up to \$5 million in total, include various construction remediation and other activities that will improve dam safety and ensure compliance with federal and state dam safety regulations; and

**WHEREAS**, Fiscal Advisors & Marketing, Inc. has provided excellent service to the District during a previous engagement involving the plan to issue tax anticipation notes;

**NOW THEREFORE BE IT RESOLVED**, that the Board of the Hudson River-Black River Regulating District hereby awards the municipal advisory work to Fiscal Advisors & Marketing, Inc. conditional upon the successful negotiation of contract terms and conditions; and

**BE IT FURTHER RESOLVED**, that the Board of the Hudson River-Black River Regulating District hereby authorizes the Executive Director to negotiate and execute a contract for a "not to exceed" amount of \$14,625.00.

Approved as to form:

  
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Robert P. Leslie  
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u>X</u>	_____	_____
Mr. Hayes	<u>X</u>	_____	_____
Mr. Rosenthal	<u>X</u>	_____	_____
Mr. DeWitt	<u>X</u>	_____	_____
Mr. Bird	<u>X</u>	_____	_____



20-03-01

**RESOLUTION SCHEDULING DATE, TIME AND LOCATION OF THE  
NEXT REGULAR BOARD MEETING**

**BE IT RESOLVED**, that the next meeting of the Board of the Hudson River-Black River Regulating District will be held on Tuesday, March 10, 2020 at the Hudson River-Black River Regulating District's Sacandaga Field Office at 737 Bunker Hill Road, Mayfield, NY 12177 at 10 a.m.

Approved as to form:

  
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Robert P. Leslie  
General Counsel

Motion was made by Mr. Bird and seconded by Mr. Hayes that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle .....	<u>X</u>	_____	_____
Mr. Hayes.....	<u>X</u>	_____	_____
Mr. Rosenthal.....	<u>X</u>	_____	_____
Mr. De Witt.....	<u>X</u>	_____	_____
Mr. Bird.....	<u>X</u>	_____	_____

