

RESOLUTION AUTHORIZING THE EMPLOYMENT OF A DEPUTY CHIEF FISCAL OFFICER FOR THE HUDSON RIVER – BLACK RIVER REGULATING DISTRICT

WHEREAS, the Regulating District’s Board has determined that it is in the best interest of the District to employ a Deputy Chief Fiscal Officer in the Hudson River Area Office to assist in and eventually assume the responsibilities of the Chief Fiscal Officer; and

WHEREAS, the District’s Chief Fiscal Officer (CFO) has announced his intention to retire from the District; and

WHEREAS, the Board believes it is in the best interest of the District to replace the District’s CFO by hiring his replacement in a Deputy CFO role; and

WHEREAS, the Board placed solicitations in the District’s official papers seeking qualified candidates for the position; and

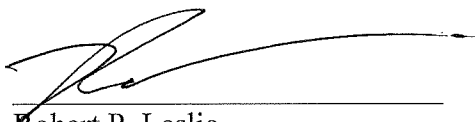
WHEREAS, the Board received and reviewed resumes; interviewing a slate of the four deemed to be the most qualified; and

WHEREAS, the Board has identified David J. Schissler as the most qualified to fulfill the responsibilities of the position; and

NOW THEREFORE BE IT RESOLVED that the Board of the Hudson River – Black River Regulating District does hereby authorize the employment of David J. Schissler as the Deputy CFO of the Hudson River – Black River Regulating District effective May 16, 2019 and shall be placed at and shall progress from Step 1 of Grade M3 (\$103,784) of the Management Confidential salary schedule maintained by the Governor’s Office of Employee Relations for the State’s M/C employees; and

BE IT FURTHER RESOLVED, that upon the retirement of the District’s Chief Fiscal Officer, the Deputy CFO will assume that title and associated position responsibilities.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u>X</u>	_____	_____

Mr. Hayes.....	<u>X</u>	_____	_____
Mr. Rosenthal.....	<u>X</u>	_____	_____
Mr. De Witt.....	<u>X</u>	_____	_____

19-20-15

RESOLUTION REVISING THE EMPLOYMENT RULES AND BENEFIT GUIDELINES FOR MANAGEMENT/EXEMPT EMPLOYEES

WHEREAS, the Board of the Hudson River – Black River Regulating District adopted previous versions of the Employment Rules and Benefit Guidelines for Management/Exempt Employees (who are not identified in the CSEA Bargaining Unit) pursuant to Resolutions 99-15-05, 03-27-09 and 05-57-12 respectively; and

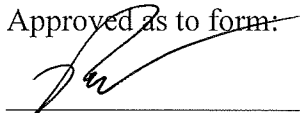
WHEREAS, the Board further revised the Employment Rules and Benefit Guidelines for Management/Exempt Employees by Motion adopted on June 14, 2016; and

WHEREAS, from time to time it is necessary to clarify, update and/or revise the aforementioned Employment Rules and Benefit Guidelines for Management/Exempt Employees; and

NOW THEREFORE BE IT RESOLVED, that this Resolution shall effectively accomplish said aforementioned goal as it relates to update and revision; and

BE IT FURTHER RESOLVED that the attached revised Employment Rules and Benefit Guidelines for Management/Exempt Employees shall take effect on May 16, 2019.

Approved as to form:



Robert Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u>X</u>	_____	_____
Mr. Hayes.....	<u>X</u>	_____	_____
Mr. Rosenthal.....	<u>X</u>	_____	_____
Mr. De Witt.....	<u>X</u>	_____	_____

19-21-05

**RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO
NEGOTIATE TEMPORARY MONTH TO MONTH LEASE WITH DF
ACQUISITIONS LLC FOR ADDITIONAL ALBANY OFFICE**

WHEREAS, the Board of the Hudson River-Black River Regulating District’s current lease agreement (L200000) for space at 350 Northern Boulevard, Albany, NY does not include sufficient space to accommodate necessary staff or hold meetings; and

WHEREAS, the Board desires to lease additional space in the same office complex to accommodate necessary staff and hold meetings; and

WHEREAS, the Board approved resolution 19-13-04, authorizing a temporary month-to-month lease for up to six (6) months for an amount not to exceed \$1,200.00 per month pending the identification of a more permanent office solution; and

WHEREAS, the Executive Director was unable to secure additional space at 350 Northern Boulevard, Albany, NY under the rate, terms, and conditions previously authorized by the Board; and

WHEREAS, appropriate space equaling 1,231 square feet at \$17.50 per square foot at 350 Northern Boulevard has been identified;

NOW THEREFORE BE IT RESOLVED, that the Board of the Hudson River-Black River Regulating District does hereby authorize the Executive Director to negotiate a lease for additional space at 350 Northern Boulevard, Albany, NY to run concurrently with the remainder of the term of the existing lease for an amount not to exceed \$1,795.21 per month pending the identification of a permanent office solution for shared space prior to, or at the conclusion of, the existing lease term.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. DeWitt and seconded by Mr. Rosenthal that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u> X </u>	<u> </u>	<u> </u>
Mr. Hayes	<u> X </u>	<u> </u>	<u> </u>
Mr. Rosenthal	<u> X </u>	<u> </u>	<u> </u>
Mr. De Witt.....	<u> X </u>	<u> </u>	<u> </u>

19-22-05

**RESOLUTION AUTHORIZING THE EMPLOYMENT
OF INTERNS IN SATISFACTION OF GOVERNOR CUOMO'S
"NEW YORK LEADERS – STUDENT INTERN PROGRAM"**

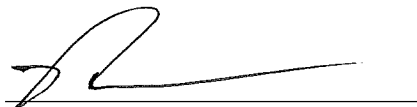
WHEREAS, the Regulating District's Board in 2017 and 2018 authorized the Executive Director to hire interns pursuant to the NYS Leaders Internship Program; and

WHEREAS, District staff believes the internship program continues to be an effective and efficient way to provide a learning experience to college students and support the Regulating District's summer operations; and

WHEREAS, the Board desires to continue the program for the summer of 2019; and

NOW THEREFORE BE IT RESOLVED, that the Board of the Hudson River-Black River Regulating District authorizes the temporary employment of three (3) student interns, effective May 20, 2019 and ending on or about August 9, 2019, at a rate of \$14.50 per hour for each.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u>X</u>	_____	_____
Mr. Hayes.....	<u>X</u>	_____	_____
Mr. Rosenthal.....	<u>X</u>	_____	_____
Mr. De Witt.....	<u>X</u>	_____	_____

Approved at the May 14, 2019 Board Meeting

RESOLUTION TO ACKNOWLEDGE COMPLIANCE WITH THE STATEWIDE INFORMATION TECHNOLOGY SOCIAL MEDIA POLICY (NYS-P11-001)

WHEREAS, New York’s State Technology Law establishes the Office of Information Technology Services (ITS) and provides it with authority to establish statewide technology policies, including technology and security standards; and

WHEREAS, Executive Order 117 (Pataki), continued by Governor Andrew Cuomo, provides the State’s Chief Information Officer with authority to establish information technology policies, protocols and standards for state government; including public authorities; and

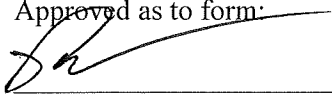
WHEREAS, ITS has established Social Media Policy (NYS-P11-001), setting forth the responsibilities of state government agencies such as the Regulating District when using social media technologies and establishing the rules and expectations for responsible use of social media; and

WHEREAS, in accordance with this policy, all Regulating District social media sites will link to or prominently display a Social Media Use Statement; and

WHEREAS, to safeguard against potential liability issues, all Regulating District social media sites that may generate advertisements for third party websites will post a Disclaimer ; and

NOW, THEREFORE BE IT RESOLVED, that the Hudson River-Black River Regulating District Board hereby acknowledges said Social Media Policy.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u> X </u>	_____	_____
Mr. Hayes.....	<u> X </u>	_____	_____
Mr. Rosenthal.....	<u> X </u>	_____	_____
Mr. De Witt.....	<u> X </u>	_____	_____

19-24-05

**RESOLUTION TO APPROVE
WEBCASTING SERVICES AGREEMENT WITH GRANICUS, INC.**

WHEREAS, the Board of the Hudson River-Black River Regulating District awarded Webcasting Services work to Granicus, Inc. pursuant to Resolution 11-17-06; and

WHEREAS, the District and Granicus, Inc. entered into an Agreement dated June 16, 2011 (the "Agreement"); and

WHEREAS, the District extended that Agreement to May 31, 2019 and

WHEREAS, the Board desires to continue receiving webcasting services from Granicus, Inc. at the monthly rate stipulated in the new agreement through May 31, 2020; and

NOW THEREFORE BE IT RESOLVED, the Board of the Hudson River-Black River Regulating District hereby approves the new agreement with Granicus, Inc., a listed vendor on the NYS Office of General Services (OGS) Info Technology Umbrella Contract (PM67305), for Webcasting Services which is attached and incorporated herein for a total contract amount of \$14,459.40 and authorizes the Executive Director to execute said agreement; and

BE IT FURTHER RESOLVED, this agreement is a "Discretionary" procurement and does not require further approval.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u> X </u>	_____	_____
Mr. Hayes.....	<u> X </u>	_____	_____
Mr. Rosenthal.....	<u> X </u>	_____	_____
Mr. De Witt.....	<u> X </u>	_____	_____

19-25-05

**RESOLUTION TO AWARD AUDIT SERVICES WORK TO
GALLEROS ROBINSON CERTIFIED ACCOUNTANTS, LLP FOR FISCAL YEAR ENDING
JUNE 30, 2019**

WHEREAS, the Board approved resolution 14-12-05 awarding KBL, LLP audit services in May 2014; and

WHEREAS, KBL, LLC has provided satisfactory audit services for fiscal years June 30, 2014 through June 30, 2018; and

WHEREAS, following last year's audit work, Richard Levychin, lead audit partner responsible for reviewing the audit, had performed audit services in each of the five previous fiscal years making him ineligible to perform the upcoming audit for fiscal year ending June 30, 2019; and

WHEREAS, the Hudson River-Black River Regulating District staff believes it is in the best interest of the District to engage a MWBE qualified firm; and

WHEREAS, Richard Levychin left KBL, LLC to join Galleros Robinson Certified Accountants, LLP (Galleros Robinson), an MBE/WBE firm; and

WHEREAS, Nora Galleros, Partner in Charge at Galleros Robinson, has agreed to perform the District's audits going forward; and

WHEREAS, the Board approved Amendment #6 adding an option for KBL, LLC to provide audit services for fiscal year ending June 30, 2019, for a not to exceed amount of \$23,700.00, plus expenses up to \$4,000.00; and

WHEREAS, Galleros Robinson has agreed to perform the District's audit services for June 30, 2019 at the amount KBL, LLC committed to; and

NOW THEREFORE BE IT RESOLVED, the Board of the Hudson River-Black River Regulating District hereby awards Audit Services work, for fiscal year ending June 30, 2019, to Galleros Robinson; and

BE IT FURTHER RESOLVED, the Board of the Hudson River-Black River Regulating District hereby authorizes the Executive Director to negotiate and execute a contract, which is attached, for a not to exceed amount of \$23,700.00, plus expenses up to \$4,000.00, for the audit of fiscal year ending June 30, 2019 and a one (1) year option for fiscal year ending June 30, 2020, for a not to exceed amount of \$24,885.00, plus expenses up to \$4,000.00.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Approved at the May 14, 2019 Board Meeting

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u> X </u>	_____	_____
Mr. Hayes.....	<u> X </u>	_____	_____
Mr. Rosenthal.....	<u> X </u>	_____	_____
Mr. De Witt.....	<u> X </u>	_____	_____

19-26-05

**RESOLUTION SCHEDULING DATE, TIME AND LOCATION OF THE
JUNE 11, 2019 REGULAR BOARD MEETING**

BE IT RESOLVED, that the next meeting of the Board of the Hudson River-Black River Regulating District will be held on June 11, 2019 at the Indian Lake Town Offices, 117 Pelon Road, Indian Lake, NY at 10:00 A.M.

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Rosenthal and seconded by Mr. DeWitt that the Resolution be approved.

Present and Voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle	<u>X</u>	_____	_____
Mr. Hayes	<u>X</u>	_____	_____
Mr. Rosenthal	<u>X</u>	_____	_____
Mr. De Witt.....	<u>X</u>	_____	_____