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AGENCY NUMBER: HBR-01 DISPOSITION AUTHORIZATION #: /9899

1. AGENCY: HUDSON RIVER-BLACK RIVER REGULATING DIST.

- 2. PROGRAM UNIT: DISTRICT OFFICES
- 3. RECORD SERIES TITLE: LAND ACQUISITION FILES (PAPER)
- 4. DESCRIPTION OF RECORD SERIES:
  - a) Informational contents:

LAND TITLE DOCUMENTATION FOR THE ACQUISITION OF LAND FOR THE SACANDAGA RESERVOIR. FILES INCLUDE TITLE SEARCHES, SURVEYS, PROPERTY DESCRIPTIONS, TRACT MAPS, CORRESPONDENCE, COPIES OF DEEDS AND TRANSMITTAL LETTERS, AND RELATED RECORDS.

- b) Who creates and/or uses the records and for what purposes:
- c) Primary purpose of record: LEGAL
- d) THIS IS NOT A VITAL RECORD.
- 5. BEGINNING DATE: 1920
- 6. ENDING DATE: 1950
- 7. VOLUME OF EXISTING RECORDS BY RECORD TYPE:
  Paper Records: 85.0 Cu ft. Microfilm: 0 items.
  Microfiche: 0 items. Audio-Visual: 0 items.
  Computer Readable: 0 items.
- 8. ESTIMATED ANNUAL GROWTH (Paper Records Only): 0.0 Cu. ft.
- 9. EVENT THAT CAUSES RECORDS TO BECOME INACTIVE: COMPLETION AND VERIFICATION OF MICROFILM
- 10. a) ARRANGEMENT ARRANGED BY TRACT NUMBER
- 10. b) FILES MANAGEMENT ACTION TO SEPARATE INACTIVE RECORDS FROM ACTIVE REC N.A.
- 11. PROPOSED RETENTION PERIOD AFTER RECORDS BECOME INACTIVE:
- 12. FINAL DISPOSITION: Destroy
- 13. REASON FOR PROPOSED RETENTION AND DISPOSITION: PAPER RECORDS ARE NOT NEEDED AFTER MICROFILMING.
- 14. MODIFICATIONS TO RETENTION AND DISPOSITION INFORMATION: