

1. AGENCY: HUDSON RIVER-BLACK RIVER REGULATING DIST.
2. PROGRAM UNIT: DISTRICT OFFICES
3. RECORD SERIES TITLE: BOARD MINUTES (PAPER)
4. DESCRIPTION OF RECORD SERIES:
 - a) Informational contents:
MINUTES OF THE REGULATING DISTRICT BOARD. MINUTES DOCUMENT ALL DECISIONS, REGULATIONS, RULES AND POLICIES OF THE BOARD AND ITS PREDECESSORS (HUDSON RIVER REGULATING DISTRICT, BLACK RIVER REGULATING DISTRICT).
 - b) Who creates and/or uses the records and for what purposes:
 - c) Primary purpose of record: ADMINISTRATIVE
 - d) THIS IS NOT A VITAL RECORD.
5. BEGINNING DATE: 1919
6. ENDING DATE: CURRENT
7. VOLUME OF EXISTING RECORDS BY RECORD TYPE:
Paper Records: 10.0 Cu ft. Microfilm: 0 items.
Microfiche: 0 items. Audio-Visual: 0 items.
Computer Readable: 0 items.
8. ESTIMATED ANNUAL GROWTH (Paper Records Only): 0.0 Cu. ft.
9. EVENT THAT CAUSES RECORDS TO BECOME INACTIVE:
COMPLETION AND VERIFICATION OF MICROFILM
10. a) ARRANGEMENT
CHRONOLOGICAL
10. b) FILES MANAGEMENT ACTION TO SEPARATE INACTIVE RECORDS FROM ACTIVE REC
N.A.
11. PROPOSED RETENTION PERIOD AFTER RECORDS BECOME INACTIVE:
12. FINAL DISPOSITION: Destroy
13. REASON FOR PROPOSED RETENTION AND DISPOSITION:
PAPER RECORDS ARE NOT NEEDED AFTER MICROFILMING.
14. MODIFICATIONS TO RETENTION AND DISPOSITION INFORMATION: