



## Hudson River - Black River Regulating District

**KATHY HOCHUL**  
Governor

**MARK M. FINKLE**  
Chairman

**JOHN C. CALLAGHAN**  
Executive Director

December 16, 2021

Mary & John Sample  
1234 Sample Highway  
Anytown, NY 11111

Re: Request for Access Permit to Great Sacandaga Lake

Dear Mary & John:

The Regulating District has received your request for a permit granting access to Great Sacandaga Lake across land owned by the State of New York. Access permits authorizing eligible property owners to utilize the lands of the State of New York under the jurisdiction of the Regulating District are available, for a fee, to facilitate access to Great Sacandaga Lake. Access permits may take one of three forms; commercial, non-commercial and special.

Eligibility for a non-commercial access permit is established through ownership of a parcel of land lying no greater than one (1) mile, line of sight, from the nearest point on the eligible parcel to the nearest point on an access permit area. For ease of reference, the Regulating District calls those access permits issued with respect to eligible properties not bordering state land 'back-lot' with those sharing a common border called 'front lot'.

Unfortunately there are no unallocated access permits within one mile of the eligible property described in the deed provided. The Regulating District will keep the deed advanced on file and place the deed holder's name on the waiting list for Tract #XXX. You are currently #XX on that list.

Please keep the Sacandaga Field Office in Mayfield informed of any change of address, so that the office may make contact when an access permit area becomes available. Please note that access permit areas become available infrequently and that deed holders will be removed from the waiting list if we are unable to establish contact due to an incomplete or incorrect address.

Please feel free to contact me if you have any questions.

Very truly yours,

John C. Callaghan  
Executive Director

JCC: SP