

**ACCESS PERMIT CHANGE FORM -- GREAT SACANDAGA LAKE**



**Hudson River -  
Black River  
Regulating District**

**Return to Sacandaga Field Office with Payment & Legible .pdf or Hard Copy of Noted Required Documents:**  
 737 Bunker Hill Road  
 Mayfield, NY 12117  
[sacfo@hrbrd.ny.gov](mailto:sacfo@hrbrd.ny.gov) Fax:(518)661-5720 PH:(518)661-5535

Permit Number: \_\_\_\_\_

Requested Changes to Access Permit (if applicable):

Existing Information on Access Permit:

Name(s): \_\_\_\_\_

Name(s): \_\_\_\_\_

\_\_\_\_\_

Address: \_\_\_\_\_

Mailing or  
Billing Address\*: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Check if requested:

Name changes on Access Permits require a \$50 fee and a legible .pdf or hard copy of the one of the following documents:

- New Sign: \$15
- New Stake Out: One Line \$125 / Two Lines \$250  
(If stake out request is based on additional footage, copy of supplemental deed is required with form)

- Deed w/requested name to be placed on Access Permit
- Death Certificate
- Marriage Certificate
- Court Order
- Other

To See Full GSL Fee Schedule, Visit:

<https://hrbrd.ny.gov/wp-content/uploads/2021/01/2021-Permit-Fee-Schedule-12-16-21.pdf>

**\*Note:** address of eligible property cannot be changed.

Signature of Applicant(S)

x \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

x \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_

**HRBRRD OFFICE USE ONLY**

Permit # \_\_\_\_\_ Tract # \_\_\_\_\_

name change docs rec'd \_\_\_\_\_

Width of Strip \_\_\_\_\_ MBP# \_\_\_\_\_

field sheet \_\_\_\_\_

date paid \_\_\_\_/\_\_\_\_/\_\_\_\_

sign made \_\_\_\_\_

amount paid \$ \_\_\_\_\_

date sign posted \_\_\_\_\_

\_\_\_\_ cash  
\_\_\_\_ check  
\_\_\_\_ CC

date project completed:

small map \_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_

big map \_\_\_\_\_