

24-14-03

**RESOLUTION APPROVING AMENDMENTS TO POLICY
GOVERNING ACCEPTANCE OF ELECTRONIC PAYMENT
BY APPLICANTS FOR ACCESS PERMIT SYSTEM TRANSACTIONS**

WHEREAS, the Hudson River- Black River Regulating District Board in Resolution 20-01-01 directed staff to implement a series of measures designed to improve customer service and efficiency by better utilizing available electronic payments technology; and

WHEREAS, the Regulating District also adopted policy governance for these improvements as part of Resolution 20-01-01; and

WHEREAS, the Regulating District designed and implemented these improvements in the years since January 2020 for those seeking to make electronic payments to obtain and renew their Access Permits on an in-person and online basis; and

WHEREAS, Access Permit seekers and holders have increased their use of electronic payments opportunities every year since the options were made available to them, including in the current year where 64% of renewals have been made and paid for electronically; and

WHEREAS, the Regulating District was recently the subject of a Security Over Critical Systems audit (2023-S-24) initiated by the Office of the State Comptroller in May 2023 and completed in January 2024 that concluded that the Regulating District demonstrated effort and timeliness in addressing security issues as they arise and further found that the Regulating District has generally taken appropriate steps to secure processes and systems used to accept credit card payments; and

WHEREAS, the Office of the State Comptroller also included a single recommendation related to electronic payments for the Regulating District; and

NOW THEREFORE BE IT RESOLVED, that the Hudson River- Black River Regulating District adopts the attached revised policy governing acceptance of electronic payment for its access permit system transactions, including provisions relating to Payment Card Industry Data Security Standards as recommended by the Office of the State Comptroller; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately after formal approval by the Hudson River-Black River Regulating District Board; and

BE IT FURTHER RESOLVED, that implementation of this revised policy governance shall be communicated to the Office of the State Comptroller in advance of the 180-day deadline stipulated in Section 170 of the New York State Executive Law.

Approved at the March 12, 2024 Board Meeting

Approved as to form:



Robert P. Leslie
General Counsel

Motion was made by Mr. Reagan and seconded by Ms. Allen that the Resolution be approved.

Present and voting:

<u>MEMBER</u>	<u>AYE</u>	<u>NOE</u>	<u>ABSTAIN</u>
Mr. Finkle.....	<u> X </u>	_____	_____
Mr. Hayes.....	<u> X </u>	_____	_____
Mr. DeWitt.....	_____	_____	_____
Mr. Bird.....	_____	_____	_____
Mr. Candido.....	<u> X </u>	_____	_____
Mr. Reagan.....	<u> X </u>	_____	_____
Ms. Allen.....	<u> X </u>	_____	_____